

**From:** [Vankeerbergen, Bernadette](#)  
**To:** [Martinez, Glenn A.](#); [Jones, Tia](#)  
**Cc:** [Heyssel, Garrett](#); [Taleghani-Nikazm, Carmen](#); [Crocetta, Alison](#); [Horn, David](#)  
**Subject:** American Sign Language Studies Minor  
**Date:** Wednesday, March 25, 2020 4:11:00 PM

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Dear Glenn and Tia,

Yesterday, the Arts and Humanities 1 panel of the Arts and Sciences Curriculum Committee (ASCC) reviewed the request to create an American Sign Language Studies Minor. The panel unanimously e-voted to approve this request.

The Panel did comment on a few inconsistencies and mistakes that need to be addressed before the proposal is seen by the full ASCC.

1. There are some technical inconsistencies/mistakes on p. 5 of the proposal.
  - In the second paragraph, under Curriculum Plan, there is a statement that students need to pass 1101, 1102, and 1103 with a grade of C- or higher.
  - This is then contradicted by the next-to-the-last sentence of the paragraph that explains ASL 2104. That sentence says, "This course has a prerequisite of completion of ASC 1103 with a C+ or better." Furthermore, the declared prerequisite in the course catalog for 2104 is actually a grade of C or better for 1103. So the statement in the proposal contains both a contradiction and a mistake.
  - The next-to-the-last sentence of the paragraph that explains ASC 3105 says, "This course has a prerequisite of completion of ASL 1103 with a C+ or better." That is contradicted by the information in the course catalog. There it says that the prereq for 3105 is a C or better for 2104. (So the prereq is another course with another minimum grade.)
2. There is a small typo on the ASC advising sheet: it says "Americam" Sign Language in the section about the coordinating advisor.

[Note: When the minor is up and running, it will be important that students interpret the advising sheet correctly. In the right column, the minimum C- rule for a course to count toward a minor is a generic university rule. That minimum does not preclude a specific program (this minor) from having stricter minima for some of the prereqs to the courses in the minor. For example, it is perfectly OK to require a minimum of C for 1103 (in that case, would you also want the same minimum of C for 1101 and 1102?) and a C or better for 2104. This should be clearly indicated on the advising sheet and explained to the students.]

In a minute, I will return the proposal via curriculum.osu.edu. Could you please address the few items listed above and return the corrected proposal to us before the end of the week?

The proposal will then next be reviewed by the full ASC Curriculum Committee (ASCC) on Friday, April 3, 9:00-11:00AM. As you know, it is customary to invite the appropriate faculty representative(s) to come talk to ASCC about a program request and answer any questions the committee members might have. Will you be available to join on the 3rd? The meeting will be held via Zoom. Thanks for letting us know.

If you have any questions, please feel free to contact the faculty chair of the Panel, Carmen Taleghani-Nikazm (cc'd) here, or me.

I am also including Alison Crocetta (faculty Chair of the full ASCC) and David Horn.

Many thanks,

Bernadette

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